

TOWN COUNCIL PROCEEDINGS

The regular meeting of the Town Council of the Town of Cowley in the County of Big Horn and State of Wyoming was held on Tuesday, January 12, 2010 at 7:15 PM in the Administration building pursuant to due notice and call.

The meeting was called to order and upon roll call, it was found that the following were present, constituting a quorum:

Mayor	Roland Simmons
Council	Carolyn Barnes
	David Banks
	Tim Jones
	Dexter Woodis, Jr.
Public Works Director	Nick Sponsel, absent
Clerk	Judy Johnson
Assistant Clerk	Lisa Woodis
Guests	Dan Anderson, Police Chief
	Willie Bridges, Pryor Mountain
Engineering	

Mayor Simmons led the Council in the Pledge of Allegiance and Carolyn gave the invocation. Mayor Simmons welcomed the guests to the meeting. He then asked for any additions to the agenda. Judy requested a discussion on the Verizon Wireless plan and the clothing allowances. Dexter requested that an executive session be added to discuss personnel. Motion made by Carolyn, seconded by Tim to add the discussion on the Verizon bill and executive session to the agenda. Motion carried.

Motion was made by Dexter, seconded by Dave, to approve the minutes as corrected of the regular monthly Council meeting held December 8, 2009. Motion carried.

The financial report for November was read and discussed.

Motion was made by Tim, seconded by Dexter, to approve the bills to be paid. Motion carried. David abstained.

Reports to Council:

Dan Anderson, Police Chief reported things are going well in town. He reported that he has issued a few citations on highway 310 going south out of town.

Willie reported the Energy Grant that Linda Harp is working on needs to be mailed of this week. Included in the grant will be an upgraded radiant heat system, insulation in the west corner storage area. Dexter stated there is insulation but no heat to that area. Roland asked if the heating in the kitchen is sufficient. Willie stated it is but the doors need to be replaced with new ones that have a better seal. There will be a closed cell type spray insulation applied to the bathroom and water heater room. The windows will be upgraded to keep in line with the historical requirements of a building on the historical list. The windows have to be wood clad but can have superficial panes between the double panes. The approximated cost estimate of the upgrades is \$175,000 with the grant being a 100%. Dexter made the motion, seconded by Dave to have Roland sign the grant request. Motion carried. Carolyn asked if the town is still looking at replacing the shingles. Dexter suggested that a list be made to add these types of things to the new budget.

Willie presented a timeline for the West End Water Project. Willie stated that by the end of the week the plans should be laid out as they are currently working on flows. Dexter asked if this timeframe is going to disturb the farming community in the area. Willie stated that the method of bursting will not disturb any fields. Roland asked if the bursting method affects the cost of the project. Willie stated that other projects using this method were less; it should save around 10%. Carolyn asked if there will be enough saved to cover the cost of the loop line. Willie stated that there could be and they could ask the Water Commission for more money. Dexter asked if the cost savings could be used for the loop line. Willie said he will bring it up at the 50% design phase time.

Judy asked for a motion to approve the transfer of \$20,000 from the General Fund to the Water Maintenance CD. Motion was made by

Dexter, seconded by Carolyn to approve Judy transferring \$20,000 from the General fund to the Water Maintenance CD.

Willie reported that the SRTS grant is finishing up and a new one is being started. There are about 12 blocks that need new sidewalks and 4th south needs to be tied into the new middle school.

Willie reported that the façade should be done by the end of the month. There are a few street lights that need to be installed to fill in a few places. 1st, 2nd and 3rd South could use more lighting. He stated there is about \$15,000 left in the grant to use for lights.

Willie stated that Rocky Mountain Power will not be putting in outlets for the Christmas lights and will not allow the town to run wire through their conduit. They would allow running a new conduit and placing a box at the base of each light. David stated that the town should explore other options for power suppliers. Judy suggested inviting Jeff Umphlet from Big Horn Rea to meet with the council.

Council Reports:

Roland read the Amendment to Ordinance #276. He stated that by advice from the town attorney the language should stay as it currently reads. The language leaves responsibility of an approved sewer system on the Town Engineer. Roland asked Willie if he felt the wording was sufficient. Willie stated that from the Town Attorney's advice the wording does leave options and the Town is protected. Motion made by Tim to approve Amendment to Ordinance # 276, with changes; delete sewer lift station and add sanitary sewage system seconded by Dexter. Motion carried.

Roland reported that there are padded chairs in the academy that were donated by the church that need to be removed. Council decided to see if the school would like them and if not give them away. Nick had informed Roland that the old sewer jet should be surplus. It will be advertised for sale in the WAM magazine and the local paper.

Discussion was held on the new sewer, water and garbage ordinances.

Dexter stated he would like to see programmable thermostats installed in all the town buildings to help with energy costs. Dexter will visit with Nick.

Dexter reported that the Planning and Zoning Commission would like to know what the council views their role to be, they want to feel they have the support of the council when making decisions. The commission felt that the 3rd street annexation should have been presented to them for review but was not. Roland stated that it was started before they were in place. Dexter stated it still should have gone to them because it was not finalized until long after the commission was in place. Tim stated that he supports and appreciated their input and perspective. Judy asked for approval to pay the WYOPASS membership dues for the commissioners. Council agreed.

Dexter suggested that the town create a logo and letterhead to be used on all town correspondence and placed on equipment. He also suggested that the council look into a better setup for council chambers. He will contact Dean Tippetts at Woodcraft and others around for design suggestions and bids.

Judy stated that Lisa will be attending the WAMCAT Winter Workshop in Worland January 27-29. Council agreed to add text and pix messaging to our Verizon plan on the lines used by Nick and John. Judy requested permission to take vacation for about three weeks in February. Council agreed

Motion was made by Tim, seconded by Dave to adjourn to executive session to discuss personnel and 9:55 PM. Motion carried.

Motion was made by Dexter, seconded by Tim to reconvene the regular meeting at 10:30. Motion carried

It was decided in executive session that Nick and Pat would reimburse the town for the amount spent over the \$100.00 allowance for their clothing.

There being no further business a motion was made by Carolyn seconded by Dexter, to adjourn the meeting at 10:40 PM. Motion carried.